

Easton Parish Council

The Village Hall, Marlingford Road, Easton, Norfolk NR9 5AD

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**Easton Parish Councillors are summoned to the meeting of
Easton Parish Council
to be held on Thursday, 21 September 2023 at 1.45pm
at The Village Hall, Marlingford Road, Easton
for the purpose of transacting the following business**

Gina Lopes

14 September 2023

Acting Clerk to Easton Parish Council

Members of the Public are welcome to attend

AGENDA

1) Apologies for absence

2) Declarations of interest

Members should declare personal or prejudicial interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3) Continued Delegated powers and quarterly meeting schedule **5 MINS**

To consider previously delegated powers and quarterly meeting schedule

4) Suspension of meeting for Public Participation **10 MINS**

Resolution to suspend the meeting to invite members of the public to speak

5a) Minutes of the Annual meeting held 17 May 23 **5 MINS**

To approve and accept the Minutes of the last meeting

5b) Minutes of the Annual Parish meeting held 17 May 23

To consider the minutes of the Annual Parish meeting for accuracy only

6) Councillors' Reports **10 MINS**

To receive brief reports not on the agenda

7) County & District Councillor's Report **5 MINS**

To receive reports

8) Finance matters 20 MINS

- a) **Payment lists to-date** – for approval
- b) **Bank reconciliation** – for approval
- c) **External Auditor’s report & conclusion of Audit 2022/23** – for acceptance
- d) **Insurance renewal** – for approval

9) New Community Centre 30 MINS

- a) **Progress update** – Cllr Milliken to report
- b) **New Contract for Community Centre** - for consideration
- c) **Procurement process & any other matters** – for consideration

10) Grass cutting service & contract

To consider existing CGM service contract – Cllr McCarter to report **10 MINS**

11) Updates 10 MINS

- a) **Persimmon Homes**
- b) **Orbit Homes**
- c) **Norwich Western Link**
- d) **Any other updates or Planning matters**

12) Any urgent correspondence (if any) 5 MINS

13) Exclusion of Press and Public

Resolution to exclude the press and public in view of the confidential nature of business to be transacted (Admission to Meetings Act 1960)

14) Confidential item

MAXIMUM MEETING TIME IS TWO HOURS