

Easton Parish Council

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Minutes of the Annual meeting of Easton Parish Council Held on Monday, 23 May 2022 at 1.30pm at The Village Hall, Marlingford Road, Easton

Present:

Cllr D Lewis

Cllr B Moye – presiding

Cllr P Milliken

Cllr P McCarter

In attendance:

Gina Lopes, Acting Clerk to Easton Parish Council

1 x public

NCC & SNC Cllr Dewsbury

2022/001) Election of Chairman

On the motion of Cllr Milliken, seconded by Cllr McCarter, it was **RESOLVED** to elect Cllr Moye as Chairman of Easton Parish Council.

2022/002) Election of Vice-Chairman

On the motion of Cllr Moye, seconded by Cllr Lewis, it was **RESOLVED** to elect Cllr Milliken as Vice-Chairman of Easton Parish Council.

2022/003) Apologies for absence

None received

2022/004) Declarations of interest

None received

2022/005) New Councillor application and consider Co-option

On the motion of Cllr Milliken, seconded by Cllr Moye, it was **RESOLVED** to co opt Mr Jonathan Bailey to the position of Easton Parish Councillor
ACTION:JB/CLERK

2022/006) Delegation of powers and continuation of quarterly meeting schedule

On the motion of Cllr Moye, seconded by Cllr Milliken, it was **RESOLVED** to continue with previously delegated powers and quarterly meeting schedule

ACTION: ALL CLLRS/CLERK/RFO

2022/007) Suspension of meeting for Public Participation

RESOLVED to suspend the meeting to invite members of the public to speak – see “Public Participation Notes”

2022/008) Minutes of the meeting held 17 January 2022

On the motion of Cllr Milliken, seconded by Cllr McCarter, it was **RESOLVED** to accept and approve the minutes of the meeting held on 17 January 2022 as a true and accurate record

2022/009) Councillors' Reports

The following verbal reports were received for information –
Cllr Milliken and Cllr McCarter attended a meeting with WT Design
Aiming to achieve the planning permission for the new Village Hall within 2 months
Had to get extra data for the filtration
Rossi Long have done the report and wish to alter drainage to re-use grey water
LLFA want a rain garden in 1 area
Earliest start date on site is 1 October 2022
Funding from 3 sources; £½ Million from SNC grant, £½ Million from central CIL, £½ Million from Easton Parish Council
Want to get a “best value” contract and hoping to save 15% at start by using a managed build, there are different stages of the contract

Persimmon Homes site

The Planning department have come to a better stance on nutrient neutrality, Condition 26 is being allowed.

Approximately £5,000 extra cost is likely to be added per unit because of nutrient neutrality

Until all conditions are signed off no one can move into the units, if they do Easton Parish Council would have to take action against South Norfolk Council Planning Department

2022/010) Annual Review of documents

- a) Annual Review of Standing Orders & Financial Regulations
- b) Annual review of financial risks & internal controls
- c) Annual review of asset register
- d) Annual review of insurance
- e) Communication Policy
- f) Social Media Policy
- g) General Privacy Policy

On the motion of Cllr Milliken, seconded by Cllr McCarter, it was **RESOLVED** to accept and approve all documents listed above following Councillors' annual review of same.

2022/011) Finance matters

a) Payment list to date

On the motion of Cllr Milliken, seconded by Cllr Moye, it was **RESOLVED** to accept and approve the payments to 16 May 2022 to a total of £6,678.33

2022/012) End of Financial Year 2021/22

a) End of year 31 March 2022 reports

On the motion of Cllr Milliken, seconded by Cllr Moye, it was **RESOLVED** to accept and approve the financial year end reports as at 31 March 2022 presented by the Responsible Finance Officer

b) Annual Internal audit report 2021/22

On the motion of Cllr Milliken, seconded by Cllr Moye, it was **RESOLVED** to accept and approve the Internal Auditor's report for the end of year 31 March 2022

c) Completion of Annual Return 31 March 2022

i) Section 1 – Annual Governance Statement for Easton Parish Council

On the motion of Cllr Moye, seconded by Cllr Milliken, it was **RESOLVED** to confirm all sections listed on the Annual Governance Statement

ii) Section 2 – Accounting Statements for Easton Parish Council

On the motion of Cllr Moye, seconded by Cllr Milliken, it was **RESOLVED** to accept and approve the Accounting Statements as presented by the Responsible Finance Officer

ACTION: CLERK/RFO

2022/013) Updates

a) Planning matters

Land Transfer of land to west of Bawburgh Road, Easton

On the motion of Cllr Milliken, seconded by Cllr Moye, it was **RESOLVED** Easton Parish Council accepts the transfer of the parcel of land lying to the west of Bawburgh Road, Easton, from Norfolk Homes Limited and delegates all further negotiations and completion of transfer to the Planning and Development Working Group members

On the motion of Cllr Milliken, seconded by Cllr Moye, it was **RESOLVED** Easton Parish Council accepts that the power to implement a land transfer is with the signature of a Parish Councillor and the Clerk to the Parish Council

ACTION: CLERK/ALL CLLRS

b) Other

Noted there is a need to hold a meeting of the Planning and Development Working Group to discuss Dereham Road planning application

ACTION: ALL CLLRS

2022/014) Urgent Correspondence

None received

Meeting closed at 3.00pm

Public Participation Notes

The Chairman invited members of the public to speak and comments received included the following –

The Chairman of Marlingford & Colton Parish Council discussed issues as below with Easton Parish Councillors –

There is lots of development and it is useful to have a dialogue

Persimmons Phase 3 – nutrient neutrality – concerned about the outflow and there was a lengthy discussion

Easton Parish Council is commenting on applications but finds no other comments and encourages responses to be made

Brief reference to Latimers' project, Easton Parish Council had a positive meeting recently where infrastructure seemed to be the focus

Community Car Scheme – Only providing a limited service in Marlingford and Colton, however, Easton Parish Council is fully supportive of the scheme and feels it is necessary at this time, notes there is no bus service to the Doctors

Grapevine funding – Marlingford & Colton Parish Council give funding but were now producing their own parish council newsletter, what is Easton Parish Council's view?

Easton Parish Council do not fund directly but do give grants and Covid Recovery grant money is still available. Mainly funded by advertising and feel the online version is working well, Easton is too large an area for hand delivery by Easton Parish Councillors

There are 2 speed cameras in Marlingford and Colton, they are particularly concerned about speeding along Marlingford Road and are generating data

NCC & SNC Cllr Dewsbury had supplied a written report for the Annual Parish meeting which was previously circulated and noted.

The following additional comments were received –

Queried the timings of Easton Parish Council meetings – Councillors confirmed there had been more attendees at the last meeting which was at the same time and Agendas had been posted well in advance. The timing of meetings were set to ensure Councillors could attend and be quorate.

South Norfolk and Broadland Councils have now agreed to share the same headquarters, financially it makes sense. There will be alternative places to meet if required, they often use libraries and assist people with IT etc.

Cllr Dewsbury is responsible for 14 different services.

Adult Education have received applications for English as a Foreign Language course from 200 Ukranian refugees

Visited the Food Hub to see how everything is progressing, looking at a development order for South Norfolk side

VAS signs were briefly discussed as Norfolk County Council has requested they are removed in Easton because of the post locations. Easton Parish Council is confused as in 2017 the locations were acceptable and installed by Wescotec in liaison with Norfolk County Council Highways. There is great concern if accidents occur as Easton Parish Council have been made to take down the signs – Cllr Dewsbury will investigate this matter

Easton Parish Council also reiterated previous requests for street lights to be turned off in line with dark skies policy in the Easton Neighbourhood Plan

Norfolk County Council needs to save £60 Million next year and with the cost of living increases they are trying to make budget savings