

Easton Parish Council

www.eastonparishcouncil.co.uk

**You are summoned to the Annual meeting of
Easton Parish Council
to be held on Wednesday, 5 May 2021 at 7.30pm via Zoom
for the purpose of transacting the following business**

Gina Lopez

29.04.2021

Acting Clerk to Easton Parish Council

Please note: this is an online meeting also streamed live on YouTube. Section 78 Coronavirus Act 2020 allows parish councils to set up virtual meetings. These regulations are currently in force until 7 May 2021. To be added to the list of speakers, please contact the Clerk of the Council before 12pm of the previous day to the meeting. Details can be found on the website at: www.eastonparishcouncil.co.uk

AGENDA

1) Election of Chairman

To nominate Chairman & sign the Declaration of Acceptance of office

2) Election of Vice-Chairman

To nominate Vice-Chairman & sign the Declaration of Acceptance of office

3) Apologies for absence

4) Declarations of interest

Members should declare personal or prejudicial interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared, the member must disclose the interest and withdraw from the meeting when the item is discussed.

5) Suspension of meeting for Public Participation

10 MINS

Resolution to suspend the meeting to invite members of the public to speak

6a) Minutes of the meeting held 12 April 2021

5 MINS

6b) Minutes of the Annual Parish meeting held 12 April 2021

– for acceptance
– for accuracy only
6c) Notes of the Finance Working Group Meeting held 21 April 2021 – for information

7) Councillors' Reports

– to receive brief reports not on the agenda

10 MINS

8) County & District Councillor's Report

– to receive report

5 MINS

9) Planning matters **10 MINS**

a) Applications received to date (if any) - for consideration

b) Planning correspondence – for consideration

A47 North Tuddenham to Easton Improvement Development Consent Order (DCO) application

[A47 North Tuddenham to Easton | National Infrastructure Planning \(planninginspectorate.gov.uk\)](https://planninginspectorate.gov.uk)

10) Finance matters **5 MINS**

a) Payment list for April 2021 – for approval

b) Easton Covid Recovery Fund £10k – for approval

c) Precept first instalment £9790.00 received– for information

11) Annual Review of documents **15 MINS**

a) Annual Review of Standing Orders & Financial Regulations– for consideration

b) Annual review of financial risks & internal controls – for consideration

c) Annual review of asset register – for consideration

d) Annual review of insurance – for consideration

e) Communication Policy – for consideration

f) Social Media Policy – for consideration

g) General Privacy Policy – for consideration

12) Delegation of powers **5 MINS**

Delegated powers during Covid recovery – for consideration

13) Easton Neighbourhood Plan Review **5 MINS**

Easton Neighbourhood Plan Review – for consideration

14) Open Spaces **10 MINS**

a) Jubilee Playing Field - for resolution

The boundary of JPF with Buxton Close

Fencing delay on JPF

Payment of extras on JPF New Bin

b) College Heights - for resolution

Additional Play equipment on College Heights

15) Correspondence received to-date **5 MINS**

a) Norfolk Association of Local Councils General Meeting on 20 May 21 – for information

b) Approved Judgement – Hearing 21 April 2021 - Between : (1) Hertfordshire County Council (2) Lawyers In Local Government (2) The Association Of Democratic Services Officers Claimants - And – Secretary Of State For Housing, Communities And Local Government -And- (1) Local Government Association (2) National Association Of Local Councils (3) Welsh Government Minister For Housing And Local Government – for information

MAXIMUM MEETING TIME IS TWO HOURS