

## Easton Parish Council

Minutes of the Meeting of Easton Parish Council held by Video Conference  
on Monday 1st February 2021 at 7.30pm

### 1. Chairs welcome Action

<b>Present:</b> Peter Milliken PM	Mark Cordy MCo
Jan Hudson JH	Mike Jobling MJ
Mark Caton MCa	Ben Moye BM
David Lewis DL	Stuart Renders SR
Francis Woodcock - clerk FW	

Apologies for absence GL and MBe.

2. There were two declarations of interest by SR and BM linked to their status as employees of Easton College regarding the land sale to the SEN School in agenda item 11.1. There were no further requests for dispensation.
3. The minutes of the meeting of 4<sup>th</sup> January 2021 were approved – proposed MCa, seconded JH, agreed by all.
4. Matters arising from the minutes not on the agenda elsewhere:  
MBe to contact Isabel Horner, Sufficiency Delivery Manager, NCC Children’s Services for reassurance that monies that would be set aside for resolving subsequent issues arising from the SEN development. An update on this item will carried forward to a subsequent meeting.
5. ***There was no adjournment for public consultation required.***
6. **PM update Dereham Road land sale.** It was reported that the s.106 scheme for the development was now signed with the paperwork awaiting action by South Norfolk Council. This will start the countdown for the 6-week consultation period, prior to formal completion. SNC had advised that the details would be available to view on the planning portal website from 2<sup>nd</sup> February 2021. Planning reference 2019/1251 would be monitored to ensure this work was undertaken. The net proceeds from the land sale would then be released to the Parish Council and could then be publicised.
7. **PM update LLFA response to Persimmon Homes application 2014/2611.** It was reported that the Local Lead Flood Agency had raised concerns over flooding and the movement of water at the Persimmon site. PM was able to report that Persimmon had agreed to remove the shared loop road in Phase 1 and that this would now be replaced by a road with standard footpaths. It was stated that this would be a big improvement to safety on the estate. Also, SNC had been formally contacted regarding their statutory responsibility to produce an Equality Impact Assessment for the Scheme.
8. **Armed Forces Covenant Pledge.** The Council resolved to adopt the Pledge. Proposed PM, seconded MCa, all in favour. Details would be posted on the website. Norfolk County Council and the Norfolk Armed Forces Covenant support the Ministry

of Defence in promoting the Covenant Pledge among local councils and businesses in Norfolk. The Armed Forces Covenant Pledge is a promise from the nation ensuring that those who serve or have served in the Armed Forces, and their families, are treated fairly.

**9. Update by Clerk: Easton Emergency Plan.** The Clerk asked that a vote of thanks be given to everyone who turned out to help deliver the leaflets to all homes in the Parish on 23<sup>rd</sup> January. These included an Easton Support Network newsletter, NHS information on the vaccine roll-out and a Parish Council grant funded postcard with key information and contact details of support organisations. The Chair stressed the importance of the postcard incorporating contacts for organisations helping those suffering from domestic violence and that there was need for everybody to be aware of the issue in the community with the message, “Don’t ignore it, report it!”.

**10. CLT Update by DL.** Details from the recent CLT board meeting were reported including the co-option of Peter Caton to the Board; that the CLT now had 58 members; and that Rik Martin from the Eastern Community Homes Partnership had attended. He was willing to provide further assistance developing the business case to purchase properties to rent to parishioners with ECH funding available for his time involved. PM advised that should the CLT wish, they would be able to keep the domain name he had previously set up, for a new website.

**11. Planning applications and issues.**

**11.1 2020/096 FUL/2020/0110 SEN School on Land to the East of Easton Gymnastics Club, Deer Park House, Bawburgh Road, Easton/Norfolk, NR9 5EA.**

PM tabled a paper for both the District and County Council planning departments that recommended the application should receive planning approval subject to conditions being set in relation to highway matters being resolved in compliance with ENP policies 12, 13 and 14. This was discussed and the further point raised in connection to policy 14, regarding the additional impact the SEN scheme would have on future housing adjacent to the future spur road being proposed as part of the Persimmon development.

The tabled paper with this additional point was approved by the Council.

Ref: Application 2020/096 - Proposed PM, seconded BM, agreed by all.

Ref: Application FUL/2020/0110 – Proposed MJ, seconded PM, agreed by all.

The Clerk to forward responses to the respective planning teams. FW

**11.2** The matter of the Parish Council response to the GNLP was discussed. A link to the plan would be sent out to Councillors ahead of the next Council meeting for discussion. Key points flagged were that;

1. the area identified as EAS1 on the Plan detailing 80-90 additional houses was already allocated to the new SEN school;
2. additional activities identified for Easton Showground would impact traffic movements, particularly if there was increased retail and weekend events.

**12. There was no further adjournment for public consultation.**

### **13. Finance Sub Committee**

**13.1** Minutes of the Finance & Governance meeting of 20<sup>th</sup> January 2021 were approved. Proposed MCa, seconded MJ, all in favour.

**13.2** SR agreed to take over responsibility for management of the SAMS machines. **SR**

**13.3** The proposed date of Monday 12<sup>th</sup> April at 7.00-8.00pm was agreed for the forthcoming Annual Parish Meeting and that this would take place by Zoom. The Clerk notified the Council that he would prepare a list of organisations to be involved. **FW**

**13.4** FW presented the current Financial Reserves position as at 20<sup>th</sup> January 2021, based on the previous month's reported transactions to the committee of £4,515.66, together with the forecast net expenditure for the remainder of the year. The Council had bank balances of £36,370 in earmarked funds, together with £10,142 in general funds. The current forecast for the end of the financial year indicated a balance of general funds of £10,242. This assumes payment of £1,800 for refurbishment of the Village sign will be made.

### **14. Correspondence and urgent matters brought to the Council requiring action**

The Chair reported that correspondence raising concerns had been received regarding a proposed Fairy and Heroes Trail in the Village. The matter had been picked up by the Clerk, and discussions with the event organiser and Norfolk Constabulary had followed to ascertain the suitability of such an event taking place during lockdown. It had been established by the police that the event could go ahead.

**15.** The Council resolved to exclude the press and public under the Public Bodies (Admissions to Meetings) Act 1960. Proposed PM, seconded MCa, all in favour.

**16.** The Council held discussions on the next steps following the agreement of the s.106 for the Dereham Road land sale.

### **17. Agenda items for forthcoming Parish meetings**

- Update PM: Dereham Road Site.
- Update on discussions to be held with Persimmon Homes regarding provision of new allotments.
- GNLP response.

#### **Dates to note:**

Finance & Governance Committee meeting: Wed 17<sup>th</sup> February 2021.

Parish Council meeting: Mon 1<sup>st</sup> March 2021. Both 7.30pm by video conference.

The meeting closed at 8.35pm.

Signed: Peter Milliken, Chair

January2021 payments				NET	SUB-TOTAL	GROSS
						Approved EPC Jan-21 F+G
				£	£	£
Clerk costs	Once a week @13 miles x £0.40 = £5.20					
Wymondham to Easton						total
10/01 Park+defib checks						5.20
Phone/Internet						12.50
Clerks travel and phone						17.70
F Woodcock Jan Council						
14 hrs basic at 2020/21 pay rate					742.28	
Paid to HMRC (Tax + NI)	ref 120PH0029272221--				0.00	
Net Pay						742.28
J Cordy Jan						104.00
HMRC	J Cordy - Dec	ref 120PH0029272221--			21.00	
	F Woodcock - Dec				-	
						21.00
Abzag	N Plan advice			1,618.90		1,942.68
F Woodcock	reimbursement of expenses					
	1 x mth phone contract - Inv 25/11/2020			15.00	18.00	
	Amazon - Xmas competition prizes			50.00	50.00	68.00
R Chapman	Defib fitting at Rembrandt			150.00		180.00
Westcotec	Bins for playgrounds			1,200.00		1,440.00
Grand Total						4,515.66