

Easton Parish Council

Minutes of the Meeting of Easton Parish Council held at
Easton Village Hall, Marlingford Road, Easton on
Monday 2nd March 2020 at 7.30pm

1. Chairs welcome Action

Present Peter Milliken PM Gillian Landles GL
Jan Hudson JH Mike Bowman MB
Mark Caton MCa Mike Cordy MCo
David Lewis DL
Francis Woodcock - clerk FW

There was 1 member of the public attending

2. Apologies for absence – Mike Jobling MJ
3. Declarations of interest – PM: Persimmon Homes gift received for naming Stage 1 of development Festival Park. Prize changed to donation for books to St Peter's Primary School.
4. The minutes of the meeting of 3rd Feb 2020 were approved – proposed MCa, seconded JH, all in favour. The minutes of the meeting of 19th Feb 2020 were approved – proposed MCa, seconded JH, all in favour.

5. **Adjournment for public participation**

A question was raised on how long before UIP contractors would finish repair of the damaged verges, as grass seed put down had washed away. It was determined that under a s278 agreement the company was subject to they had a year to make good repairs and this would be monitored.

6. **Update Persimmon Development**

PM reported that the planning application had not been submitted by Persimmon and that their target date was 16th March 2020. In a conversation with Alison Cornish from Persimmon, it was determined that a request for advice on shared highways in relation to the development had been made to the County Council. A meeting with Richard Bacon MP had been arranged for 6th March to discuss the issue; to include PM, JH and the clerk. The clerk to make arrangements with Richard Bacon's office. FW

7. **Update : New Village Hall**

PM gave an update on plans for the New Village Hall. It was discussed that the Council was still awaiting for the CAD drawings from WT Designs, incorporating the latest changes for further drop off bays, realignment of the building and a 30 degree pitched roof. The clerk would forward existing handwritten design plans to the New Village Hall Committee for comment. FW

8. Jubilee Playground Hedge management

Alternatives for management of the hedge were discussed. It was agreed that an independent expert would be employed to assess the extent of the damage suffered by the existing holes to the side of the hedge by Woodview Road, and the extent of the contamination by ivy. In addition, a report on the current wildlife inhabiting the hedge would also be needed. This information would allow the Council to determine whether to repair or replace the hedge. MCo/MCa agreed to coordinate the tasks involved. It was hoped that the final decision would be made in October/November.

A quote of £5,877 had been received for a 1.8m high mesh fence on all four sides of the park. A further 2 quotes would be obtained.

A vote was taken as to whether a new fence should be placed outside of the hedge along Woodview Road, proposed MCo, seconded MCa, 4 in favour, 3 against.

9. Consultation feedback for the GNDP

PM updated the Council on the collected response from submissions received from Councillors. This highlighted the following key points:

- It would not be possible for an additional 90 dwellings to be built at the site of a special needs school that had already been agreed;
- A general complaint of the style and structure of the Plan, making it hard to understand and therefore inaccessible to the general reader;
- The lack of reference to new services that would be required at locations experiencing a large increase in population numbers.

10. Easton Emergency Plan

The Council discussed the need to update the Easton Community Emergency Plan. The Council recorded a vote of thanks to Wendy Paske for coordinating the original plan. It was agreed that the clerk would take on the role as Emergency Planning Coordinator, bring the Plan up to date specifically in relation to contingency planning for the Covid-19 outbreak, to update the list of volunteer helpers, and to appoint deputies in order to ensure a presence in the village at all times.

Discussion would be required with South Norfolk Council on the availability of PPE such as gloves, masks and hand sanitiser.

FW

11. Planning Applications and planning issues:

11.1 2019/1251 Dereham Road Housing Development

It was hoped that the approval would be given by lead flood agency by the end of March leading to planning application approval for monies to come into the Council for the land sale by the end of May.

11.2 Other time limited planning applications received. A revised planning application from Diocesan House had been approved by South Norfolk Council. This had viewed by the Parish Council Planning Committee with the conclusion that the application had still not complied with Policy 12: Transport from the Easton Neighbourhood Plan. The Council recorded its objection - Proposed PM, seconded MCA, all in favour. Key issues that had not been addressed were

- a safe crossing point by Diocesan House.
- the need for a bus stop located either side of the road.
- improvements to be made to the entrance.

A record of thanks was given to Mike and Linda from the Planning Committee for all their hard work on the application.

12. A report was not given by County and District Councillor Margaret Dewsbury.

13. Adjournment for public participation

A question was asked as to whether the position of Easton Post Office would remain at the site of the existing village hall when the new village hall became operational. In answer, it was noted that the new Persimmon development plans included a shop across from the new hall and the Post Office would be most likely based there, or next door to the shop.

14. Finance Sub Committee

- i. The total reserves position reported at the F&G meeting of 22 January 2020 The budgetary position at the meeting date was discussed. The total reserves position as at 19 February 2020 identified a balance of £55,886, of which £12,691 were general funds, with a forecast general fund balance at 31st March 2020 of £14,973, depending on the timing of receipts, and in particular a VAT reclaim due of £3,450 for the year.
- ii. A schedule of February 2020 payments was received -see below.
- iii. Included within the payments list was a transfer of £1,826.71 for unused monies originally received by the Council on behalf of Easton CLT in respect of a grant of £4,000 from the National CLT network organisaton.

15. Correspondence received requiring action

A response had been received from the Executive Manager to the Principal of CCN offering for students to carry out repair work at the bus shelters but unable to

contribute to costs. A reply had been sent to reject this offer on grounds of health & safety.

A letter had been received citing a proposal to withdraw the Konnect 4 bus service from Easton. This would be confirmed by the clerk. FW

16. Agenda items for forthcoming Parish meetings

- Chairman's update : Persimmon development
- Chairman's update : Dereham Road development
- Feedback from Highways England A47 dualling Consultation Meeting on 4th March 2020.
- For consideration : Options for the Jubilee Playground hedge management – Fence quote to be obtained from CGM, ATCoombes Associates Ltd, arborist to be contacted for independent expert opinion. MCo

17. Urgent matters to be brought to the attention of the council

It was agreed the clerk would seek to discuss the siting of the portacabin and gas bottles with the Chair of the village hall committee as soon as practicable. FW

18. Dates to note:

Finance and Governance meeting 18th March 2020, 7.30pm Village Hall.

Parish Council meeting: Mon 6th April 2020, 7.30pm Village Hall.

The meeting closed at 9.30pm.

Signed : Peter Milliken, Chair

<u>Feb 2020 payments</u>					£
Clerks travel and phone					54.10
F Woodcock Jan - Council					690.68
F Woodcock CLT hours worked					464.49
mileage expenses (to recharge)					67.60
J Cordy Jan					100.00
SLCC Yellow book					108.79
Westcotec (based on quote)					720.00
CLT Transfer to Feb-2020					1,826.71
Grand Total					<u>4,032.37</u>