

## Easton Parish Council

Minutes of the Meeting of Easton Parish Council held at  
Easton Village Hall, Marlingford Road, Easton on  
Monday 1<sup>st</sup> July 2019 at 7.30pm

### 1. Chairs welcome

### Action

**Present** Peter Milliken PM                      Ian Norman IN  
              Jan Hudson JH                         Mike Bowman MB  
              Mark Caton MCo                         Gillian Landles GL  
              Mark Cordy MCo  
              Francis Woodcock - clerk (FW)

There were 5 members of the public present plus DC/CC Margaret Dewsbury

2. Apologies for absence Mike Jobling (MJ)
3. There were no declarations of interest or requests for dispensation.
4. The minutes of the AGM of 3<sup>rd</sup> June 2019 were approved – proposed MCo, seconded JH, all in favour.
5. There were no matters arising from the minutes not on the agenda elsewhere (for information only)

### 6. Adjournment for public participation

*A member of the public raised the issue that a letter had been issued by the cable laying contractors, East Solutions, to Dereham Road residents warning of road closure in the coming weeks. It was discussed that this was contrary to the advice recently given that the road would be kept open and only 2-way traffic signals would need to be employed. This letter appeared to be issued to Dereham Road residents only, despite an assertion by the contractor that all residents would be informed of the disruption. PM agreed to write to the contractor to clarify the position and post the response on the parish website. Readers of Grapevine would be alerted that the position required clarification and information received would be posted on the Parish Council website.* **PM**

*It was reported that the SAM2 sign near to the School was not flashing. The Chair agreed to contact Westcotech to check over.* **PM**

### 7. CLT Update

For information: MB and FW to attend a conference 'Your Housing in Your Hands – Developing Community Land Trusts' set up by Broadland/South DC's.

## **8. Consultation meeting with Easton/Otley College**

A meeting with Chris Nicks from Easton/Otley College was attended by PM/JH as well as church representation and reported on.

Councillors raised concerns over where potential monies from any land development, principally housing, would be re-invested now that management was being transferred to Norwich City College and their plans potentially being refocussed outside of the Easton area. It was felt this should be ring-fenced for the Easton site. It was resolved for the Chair agreed to formally invite the management team of the new combined Norwich City College/Easton College to a future meeting of the Council, so questions could be raised on this issue in particular as well as the general development of Easton College, and how it might affect the local community. Proposed PM, seconded MCa, all in favour. **PM**

## **9. Setting up a Planning Advisory Group**

Linda Ford (LF) agreed to join MB and IN to form an advisory group to the council. It was agreed that the clerk would download planning applications to the group when they were received. **FW**

## **10. Planning applications**

### **10.1 & 10.2 2019/1251 Dereham Road Housing Development.**

The Council discussed the development and comments were received by members of the public in the adjournment for public consultation regarding the nature of the road – Class C with footpaths, the speed limit – 20mph, together with the chance for chicanes on Dereham road to slow traffic ahead of the entrance/exit. A further question raised the issue of whether any additional doctors, dental or other services were planned to be introduced. The Council passed a unanimous resolution to support the application, proposed PM, seconded MCa with the following concerns to be raised in the response to SNDC:

- a.) The addition of a connecting footpath would not be dementia friendly and does not reduce the potential for crime. (This was also cited in a report produced on the development by Norfolk Constabulary)
- b.) Clarity was needed on who would have responsibility for management of the road beyond the area designated as Class C, once the development was completed. It was the view of Easton Parish Council that this should be placed under the control of the contractor Orbit. **FW**

### **10.3 2019/1251 Sub division of garden and erection of new chalet bungalow adjacent to 69 Dereham Road.**

Easton Parish Council passed a unanimous resolution proposed PM, seconded MCa, to support this application, on the grounds that it has passed previous similar applications. The Council agreed that in general this application considered and drew upon the Easton Neighbourhood Plan within its design, proposed construction and visual impact on the neighbourhood as a whole.

In supporting the application the Council raised a number of concerns within its formal response to SNDC:

a.) Clarification is needed that the rear windows shown on the plans for the new property do not overlook any of the neighbours.

b.) The detailed plans and proposal do not mention the buildings shown at the rear of the original site location plan behind the garden room that is intended to be kept. This needs clarification together with any consequences regarding the CIL.

**FW**

- 11. DC/CC Margaret Dewsbury (MD)** reported that the first collaborative meetings were going ahead in the new joint partnership between Broadland and South Norfolk DC's. News on the County Council's preferred option for the Western Link would be made the coming Friday. NCC was developing a programme named Together for Norfolk to assess and reduce duplication within its activities. The Council asked MD to look at the potential for SNDC to transfer its play areas within Easton over to the Parish Council for possible transfer into Easton Community Land Trust.

#### **12. Finance Sub Committee**

- i. The financial position was reviewed with a schedule of year end reserves that identified an Earmarked Funds balance of £45,505 and a General Fund balance of £11,207 by 30<sup>th</sup> June 2019.
- ii. A governance statement for overall risks would be discussed at the next Finance & Governance meeting.
- iii. A schedule of June payments were received -see below.
- iv. Reporting the cost defibrillator spares would be provided at a later date.

#### **13. Correspondence received requiring action**

A donation request for the Easton Gym would be considered by the F&G committee.

#### **14. Agenda items for the next Parish meetings**

- Food Hub developments including road works
- Enforcement of no parking on zig zag lines by St Peter's Primary School.
- Update on working condition of SAM2 signs.

#### **15. Urgent matters to be brought to the attention of the council**

£300 of damage had been caused to the new bus shelter on Dereham Road at the end of June, likely to be from the wing mirror of a passing high-sided vehicle. The Chair had sanctioned emergency repairs.

## 16. Dates to note:

Easton Council meeting, 5<sup>th</sup> August 2019, 7.30pm, Easton Village Hall.

The meeting closed at 9.25pm.

### June payments

Clerks travel and phone	59.30
J Cordy - June	100.00
F Woodcock June	619.22
Village Hall rent to July 1st 2019 - EPC	63.00
Village Hall rent to June 12th 2019 - CLT	36.00
Eazyprint - CLT leaflets + banners	231.00
Wave allotment water - balance to 3 June 2019	33.94
Glasdon UK Ltd	172.04
Total payments	<u>1314.50</u>

Signed : Peter Milliken, Chair