

Easton Parish Council

Minutes of the meeting of Easton Parish Council held at
Easton Village Hall, Marlingford Road, Easton on
Monday 4th February 2019 at 7.30pm

1. Chairs welcome

Action

Present Peter Milliken (chair) PM
Jan Hudson (vice chair) JH
Mark Caton MCA
Mark Cordy MCo
Jonathan Bailey JB
Mike Jobling MJ
Francis Woodcock (FW)

There were 2 members of the public present.

2. Apologies for absence: Cllr Margaret Dewsbury

3. Minutes of the meeting of 3rd December 2018 were received and approved, proposed JH, seconded MC.

4. Matters arising from the minutes not on the agenda elsewhere

Traffic calming around St Peter's Primary School. It was raised that parents parking on the grass verges was causing further damage. PM reported that the cost of providing permanent posts would be included when NCC Highways came to assess the problems in the spring. The option of the Parish Council introducing a Parking Enforcement Order employing private contractors was noted. It was resolved that a polite letter be written to parents on the issue and to highlight the forthcoming repainting of the road white lines.

5. There were no declarations of interest or requests for dispensation.

6. Food Enterprise Zone (FEZ) update.

6.1 Quashing of the agreed consent order. £6,000 needed to be claimed as part of the settlement for the original errors admitted in the administration of planning law re applications 2018/1177 (Road access) and 2018/1294 (milling towers) arising from LDO 2017/0052.

FW

Monies would be ring-fenced if total costs of the court action could not be determined by the end of the financial year.

FW

It was noted that a further pre-action protocol letter had been submitted from another party in relation to application 2018/1336 (Lagoon).

6.2 Food Enterprise Liaison Group. The initial scoping meeting had been successful and had determined the terms of reference and composition of the members in order to provide representation by all interested parties. It was agreed to include attendance from members of the public, though to specifically

exclude them from matters which could compromise commercial sensitivity. The Group agreed that discussion of this sensitive information could require signing of non-disclosure agreements by the members. Meetings would be held every 6 weeks. As creation of the Liaison Group was part of the consent order, parties would be legally obliged to provide answers to questions raised. It was recommended that all meeting notes would be uploaded onto the Easton Parish website, proposed MJ, seconded JH, all in favour.

6.3 Issues arising from site-work undertaken at the FEZ. Damage to kerbing on Church Lane and Red Barn Lane had occurred. Fencing had been put up by the contractor to try and prevent further damage. Concerns over the contamination of the water supply from operation of the Lagoon, (technically on Honingham Thorpe Farm but still under the management of Food Enterprise Park Ltd) had been mitigated by the agreement of a schedule of water testing.

7. Adjournment for Public Participation and questions from councillors.

A question was asked about the non-working condition of the SAM2 machine opposite Cardinal Close. It was agreed that the batteries were the problem and would be replaced.

MCa

8. Update on work with CLT East to set up Easton Community Land Trust

It was reported that the Steering Group had met on 21st January and the formation of the organisation's legal status as a charitable Community Benefit Society was underway. The Steering Group would be hoping to meet once a month during this initial phase of development.

9. Grass Cutting

The Council had received 2 out of the 6 tenders sent out, with one declining. The remainder would be contacted ahead of the deadline for submission.

FW

10. A report was not available from District Cllr Margaret Dewsbury.

11. Finance Sub Committee

- i. Payments for January 2018 were presented (see separate listing).
- ii. Minutes from the Finance & Governance meeting of 16th January 2019 were approved. Proposed MCa, seconded JH, agreed unanimously.
- iii. It was reported that the annual allotment fee was to be raised from £9.50 to £10. A breakdown of costs v income from running the allotments would be made available at the next meeting.
- iv. A figure of £45 was anticipated to upgrade the 3 taps according to water regulations. This would be confirmed.

FW

PM

12. Correspondence received requiring action

It was reported that a free bus service subsidised by SNDC running to the doctor's surgery at Longwater was available but hadn't been advertised around the village. A notice would be put up at the Village Hall.

FW

An action was identified to put up the additional sign posts at the entrance to the playgrounds on College Heights.

MC

Norfolk Showground Licensing Variation application 250119.

The Council agreed by majority decision of three councillors to one to support the application for extended licensing hours. A further councillor responded after the meeting to also support the application. It was noted that with the extended licensing times there was an expectation that the Norfolk Showground would continue to show a duty of care to local residents over car parking arrangements made for all their events. A response would be made to SNDC

FW

It was agreed that the full application would be made available on the website for discussion and comment by parishioners.

PM

13. Council membership update.

Instructions for the nomination of councillors for the forthcoming elections would be accepted by SNDC from 19th March to 4th April. These would need to be delivered to SNDC by hand. The instruction pack will be issued.

FW

14. Agenda items for the next Parish meetings

Review grass cutting contract proposals and sign off.

Update including a speaker from ESCO on the Dereham Rd housing project.

15. No urgent matters to be brought to the attention of the council

16. Dates to note:

Next council meeting Monday 4th March 2019, 7.30pm,
Combined Annual Parish Meeting and Council meeting, 1st April 2019, from 7.00pm, both at Easton Village Hall.

The meeting closed at 9.00pm.

F&G Committee Jan Payments

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|---------------------------|----------------|
| NALC Training | 54.00 |
| Clerks travel | 46.80 |
| J Cordy – Jan | 100.00 |
| F Woodcock - Jan | 346.36 |
| HMRC - Jan | 284.07 |
| CGM - woodchip | 417.60 |
| National CLT - membership | 49.00 |
| <hr/> | |
| Total payments | <u>1297.83</u> |

Signed : Peter Milliken, Chair