

## Easton Parish Council

Minutes of the meeting of Easton Parish Council held at  
Easton Village Hall, Marlingford Road, Easton on  
Monday 7<sup>th</sup> January 2019 at 7.30pm

### 1. Chairs welcome

### Action

**Present** Peter Milliken (chair) PM  
Jan Hudson (vice chair) JH  
Mark Caton MCa  
Mark Cordy MCo  
Mike Jobling MJ  
Francis Woodcock (FW)

There were 5 members of the public present

2. **Apologies for absence:** Cllr Jonathan Bailey
3. Minutes of the meeting of 3<sup>rd</sup> December 2018 were received and approved.
4. **There were no matters arising from the minutes not on the agenda elsewhere**
5. There were no declarations of interest or requests for dispensation.

### 6. Food Hub update and consent order

Successful negotiations were conducted with Broadland DC at a meeting on 21 December 2019, following a planning committee meeting reviewing and reapproving planning applications 2018/117 (Vehicular access) and 2018/1294 (Milling tower). Revised drawings incorporating revisions to the original application were discussed as part of those negotiations. BDC agreed to all demands identified by EPC at its parish meeting on 1 October 2019, together with a sum of £6,000 to cover costs incurred by the Parish Council associated with the action. Furthermore a liaison group would be established to monitor the development. These negotiations enabled both claimant (EPC) and defendant (Broadland DC), to sign a consent order for Court approval. (subsequently approved by the High Court on 16<sup>th</sup> Jan 2019).

It subsequently came to the attention of EPC that drawings associated with the revised application put forward on 16<sup>th</sup> December and referred to directly in those negotiations, changed yet again within a revised Plan 9. This change related specifically to the reduction in width available to install the trod to run past St Peter's Church, plus the removal of bollards originally shown as sited in front of the church.

A motion was proposed to continue to support the consent order on the basis that the highway development works should: "with best endeavours, meet the

specification of the trod shown in the Plan 7 diagrams approved at the planning meeting, together with separation of the Church and the road by the use of appropriate curbing stones or posts". Proposed PM, seconded MJ, approved unanimously.

An update on the proposed site activity by Condimentum was presented by David Martin. The project sign off was expected in the coming days. Enabling works would start with the requirement for movement of soil but this would be redistributed where possible locally to level the site and minimise debris scattered on the road.

**7. Adjournment for Public Participation and questions from councillors.**

*A question was asked whether potential height issues for the buildings had been resolved and it was confirmed that an Environmental Management Plan (EMP) was in place for both the buildings and the towers that would enable this, and would also ensure aspects such as training of staff to be aware of the sensitivities of working in close proximity to Church Lane and the church.*

*Regarding a question on imports of raw materials, it was confirmed that of the mustard seed, 40% would consist of imports, predominately Canadian, that would be shipped over to the UK from Hamburg.*

*A question was asked as to whether there was a chance to come and take a look as the development took shape. A website would be available where progress was going to be documented.*

It was proposed that a letter of support be provided to Condimentum at subsequent planning meetings. Proposed MCa, seconded MJ, approved unanimously. Condimentum were thanked for their presentation.

**8. Planning application 2018/2581 Expansion of existing adventure golf course, Dunham Road.**

It was proposed that the application be supported. Proposer PM, seconded MJ, approved unanimously.

**9. Update on work with CLT East to set up Easton Community Land Trust**

It was reported that a meeting had been arranged for 21 January at which CLT East would attend to help plan the next steps to set up the organisation in its own right. It was confirmed that the full cost of this work would be met by a grant of £4,000. Notification would be given when these monies had been received. **FW**

**10. Parish response on the Western Link proposals**

The Council reviewed the 4 remaining options for the Western links and it was decided to send in a letter of support for option D.

**FW**

**11. Replacement light bulbs for unadopted street lights adjacent to Wheeler Crescent, College Heights.**

The cost of the Parish Council hiring a cherry picker to get up to the lights to check the problem, thought to cost a minimum of £250 was discussed. It was determined that further enquiries would be made to SNDC on the matter. It was noted that although they were absolving themselves of responsibility for the lights they were almost certainly picking up the electricity running costs. **FW/PM**

**12. Report received from District Cllr Margaret Dewsbury.**

It was reported that the collaboration between SNDC and Broadland DC was gathering pace, with organisational changes being made to create one big team of council support staff. Councillor representation and activity from the two separate councils would not be changing.

The feedback from the consultative work on the Western Link proposals was that Option D was proving to be the most popular.

**13. Finance Sub Committee**

- i. Payments for December 2018 were presented (see separate listing). Proposed MCa, seconded JH, agreed unanimously.
- ii. Minutes from the Finance & Governance meeting of 28<sup>th</sup> November 2018 were approved.
- iii. It was agreed that the 2019/20 budget would be reviewed for approval at a meeting arranged for the 16<sup>th</sup> January 2019, together with signing of the Precept form. Proposed MCa, seconded JH, agreed unanimously.

**14. Correspondence received requiring action**

It was reported that NCC Highways Dept had informed that they would be coming to Easton in the new year to assess traffic calming measures around the site of the school. The possibility of yellow lines was discussed. Bob West to be contacted to obtain advice and a report back to the Parish Council to be made in due course. **PM**

Guidance from SNDC sent by their Emergency Planning Team to prepare for potential disruptive weather. The issue of Easton having a specific emergency plan was raised. This would be reviewed and reported back on. **FW**

**15. Offer to serve as temporary councillor until May 2019 elections**

The council agreed to co-opt Ian Norman onto the Parish Council with effect from the February 2019 meeting.

#### 16. Agenda items for the next Parish meetings

Agree budget and precept on 16<sup>th</sup> January 2019.

Review grass cutting tender before distribution to 6 potential interested parties on 17<sup>th</sup> January. Update required for 4<sup>th</sup> February 2019.

#### 17. Urgent matters to be brought to the attention of the council

The self closing mechanism on the College Heights gate requires attention. A replacement part has been obtained. A decision to be made after review to widen the gate or utilise the part and weld on existing gate.

**MC**

#### 18. Dates to note:

Next Parish meetings: Wednesday 16<sup>th</sup> January and Monday 4<sup>th</sup> January 2019, both at 7.30pm, Easton Village Hall

The meeting closed at 9.15pm.

#### **F&G Committee Dec Payments**

Clerks travel	49.34
J Cordy - Dec	100.00
F Woodcock - Dec	302.72
HMRC - Dec	327.71
Easton Village Hall – mar-18 original chq cancelled	56.25
Norse - repairs to Jubilee fence	141.60
Donation to village hall	30.00
NPFA membership	25.00
Anglian Water - allotments to 03/12/18	49.88
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Total payments	<u>1082.50</u>

Signed : Peter Milliken, Chair