

Easton Parish Council

Minutes of the Meeting of Easton Parish Council held on
Monday 6th August 2018 at 7.30pm in Easton Village Hall

1. Chairs welcome to the meeting
2. Present: Peter Milliken (Chairman) PM
Mark Caton MCa
Mark Cordy MCo
Jan Hudson JH
Jonathon Bailey JB
Mike Jobling MJ
Claire Chisolm CC
Francis Woodcock, Parish Clerk FW

Also present – 1 member of the public was in attendance

Apologies Margaret Dewsbury, Anthony Perry

3. Update on Broadland Food Hub planning applications that conflict with policies 1 and 4 contained within the Easton Neighbourhood Plan.
 - 3.1 Original Application 2018/1177 - Details of Vehicular Access to the site and proposed improvements to Church Lane has been withdrawn. Alternative provision was made part of the original LDO. PM has requested a closed meeting with officers and councillors from Broadland DC, the Highways Agency, with our local district councillor and representatives from Marlingford and Colton parish council. This will try and understand the next steps that may be taken by the applicants, and responses that will be offered to that by the different parties. PM to report back.
 - 3.2 Application 2018/1090 – Proposed development for the processing of agricultural produce (construction of 20m high screening towers). This has doubled the original height of the towers on the site from the original LDO. A full Environmental Impact Assessment (EIA) would normally be required but has not been provided. A request can be made to the Secretary of State for this to take.
- 4 Update on Jubilee Playground refurbishment discussed the delay on timescales due to difficulties with fixing foundations in ground found to be unsuitable. This will have no impact on the costs agreed. Easton College will be removing and utilising the outdoor gym equipment, and making the area safe. There is no cost to the Council for this. Phase 1 for the replacement of swings, a new multi-access bench, plus the climbing frame, should be available to parishioners by the 2nd week in August. A recently purchased and usable swing will be kept as a spare.

- 5 *Adjournment for Public Participation not required.*
- 6 Declarations of interest were made by PM and JH to be founding directors for a Combined Benefit Trust, which will potentially hold assets in its own name for the benefit of the Parish. There were no requests for dispensation.
- 7 Minutes were received and approved from the meeting of 2nd July 2018, proposer JH, seconded MCo, all agreed.
- 8 Matters arising from the minutes not on the agenda elsewhere, (for information only). At an open event at Easton College, attended by PM, the college principal advised that a Community BBQ with the Village would be planned for the autumn.
- 9 A report was not given this month from County and District Councillor Margaret Dewsbury.
- 10 A review of the monthly parish contribution provided to the Grapevine Parish magazine led to the conclusion that starting from September this would be restricted to an abridged version of the Parish meeting minutes.
- 11 An analysis of traffic speeds at the time of the Norfolk Show from SAM2 machines was not possible due to the unsuitability of the raw data available. PM would take up with the manufacturers.
- 12 A discussion on the use of SAM2 machines in conjunction with an Automatic Number Plate Reader (ANPR) resulted in agreement to review a trial currently being undertaken by Croydon Town Council. This would be looked at in conjunction with a 20mph zone.
- 13 It was reported that the clerk would obtain a contact point for communication with the organisers of the Sundown/Reload events at Easton Showground.
- 14 It was agreed that a Community Benefit Society being set up would manage assets purchased on behalf of the parish, from monies transferred across to it.
- 15 It was agreed that the Finance & Governance Committee would scrutinise monies received from the sale of the Dereham Road site and utilised for the purpose of providing a Community Benefit Society with assets, together with the potential availability of acquiring public access funding. Agenda items 14 and 15 taken together for approval. Proposed PM, seconded MCo, all in favour.
- 16 Finance Sub Committee
 - i. Payments for July 2018 (listed separately) were approved.
 - ii. The silver level of membership to Community Action Norfolk was agreed.
 - iii. Minutes of the meeting of 25th July 2018 were approved
Proposed MCo, seconded JH, all agreed.
- 17 Correspondence received and response or action required. A request for prizes by the Easton Crafters had been made. It was noted that the donations budget has been set up to fund parish activities, and the Council would happily consider an application for this. FW to action.

18 Agenda items for the next Parish Council meeting.

- 18.1 CGM contract –
 - 18.1.1 additional hedge cutting
 - 18.1.2 missing padlocks & keys
 - 18.1.3 Future tender & inclusion of grass cutting removal.

19 Urgent matters to be brought to the attention of the council.

- 19.1 Jubilee Playground
 - 19.1.1 Request that the playground contractors remove concrete
 - 19.1.2 Hedge has been damaged at bottom end of Jubilee playground and could be fixed longer term by the siting of an internal 1m high fence.

20 Dates to note:

Next Parish meeting: Monday 3rd September at 7.30pm Easton Village Hall

Meeting closed 8.35pm

Signed : Peter Milliken, Chair