

**Minutes of the Meeting of Easton Parish Council held on
Monday 2nd July 2018 at 7.30pm in Easton Village Hall**

Present: Peter Milliken (Chairman) **PM**
Mark Caton **MCa**
Mark Cordy **MCo**
Jan Hudson **JH**
Anne Barnes, Locum Parish Clerk **AB**

Also present: Cllr Margaret Dewsbury
5 members of the public were in attendance

1. Chairman's welcome to the meeting

2. Apologies

Apologies for absence were received from Mike Jobling, Jonathon Bailey and Claire Chisholm.

3. Update on CLT East consultation and setting up a working group

The Council has arranged a meeting with CLT East for 11th July 2018 with a view to purchasing a number of the affordable homes and setting them up in a Trust to be held in perpetuity. The Parish Council would set up a housing policy to allocate and administer the homes and they were looking into the viability of the project. It was possible that the new village hall could also be included in the Trust. The Parish Council would be seeking Trustees from the village and all the correspondence relating to the project is being advertised on the Council's website and Easton Matters Facebook page.

4. Update on Jubilee Playground refurbishment and fundraising

The new play equipment will be installed on 23rd July 2018 at a cost of £14,200 and will take one week. This will include 2 sets of swings and a slide to go on the tower structure. A stall had been held at the school fete and the children asked for their ideas on the refurbishment. The overwhelming request had been for a zip-wire but at a cost of £7,700 further funding would be required for this project. The schoolchildren wanted to ensure equipment to be accessible for children of all abilities.

Fundraising ideas were put forward and would be investigated; Smile Amazon, Easy Fundraiser, developer donations and private donations. Another possibility might be a loan against future CIL payments.

5. Adjournment for Public Participation *The meeting was suspended to allow members of the public to speak.*

A member of the public raised questions about the financing of the new village hall. Reassurance was given that the Parish Council would obtain the finances and then contract to have it built, rather than expecting a developer to build the hall. This will be brought to the attention of ESCO.

The Parish Council were thanked for attending the School Fete and were informed about a forthcoming Scarecrow Hunt or possible Garage Sale. The Council will consider becoming involved in these events next year, after the May elections.

6. Declarations of interest for items on the agenda and requests for dispensations

None.

7. The minutes of the meeting held on 4th June 2018

The spelling of 'Chairman' was amended at the end of the Minutes.

These were then agreed as a correct record and signed by the Chairman.

8. Matters Arising from the Minutes not on the Agenda elsewhere, for information only

The Chairman had met with Jane Townsend, Easton College, in order to move forward with the College in a collaborative way. The College may attend future meetings of the Council and informal chats between the Chairman and the College will continue.

The Parish Council are investigating the possibility of a TROD as a safe footpath to the College. The route would go past the new village hall, crossing the road and continuing past the Dairy to the College and would be a footpath only, not a cycleway.

9. Reports from the County and District Councillor

Cllr Margaret Dewsbury reported South Norfolk Council were collaborating with Broadland District Council on some services, including sharing officers.

Mr Lorne Green, Police & Crime Commissioner was putting forward a business plan to take over the Fire Service, but South Norfolk Council was putting in an alternative plan to prevent this.

Cllr Dewsbury said she was still working on the crossing outside the school and it was possible this could be done under the Parish Partnership Scheme bids due in December 2018. Funds would come from Norfolk County Council, Cllr Dewsbury's fund and the Parish Council.

10. Planning Applications

i). South Norfolk DC – 2018/1226. 51A Marlingford Way. Proposed single floor extension.

The Council had no objection to this application.

ii). Broadland DC – ref 2018/0471. Vehicular access to Food Hub site and proposed improvements to Church Lane. It was reported that this Planning Application had been withdrawn but the Council was urged to be vigilant as a new application may be submitted. Easton Parish Council are awaiting a re-design of the entrance and will, if necessary, ask the Secretary of State for an Environmental Impact Assessment and take the case to the Ombudsman to review the case.

11. To discuss requirements for the General Data Protection Regulations Sub-Group

The Staffing Policy is in place, Privacy Notices completed, no public personal data is held by the Council, and the Council's website meets all the criteria. Councillors were advised they must use their Council email address rather than a personal one. Norfolk ALC subscription had been paid and they are acting as the Data Protection Officer.

The Council agreed the GDPR would be part of the Government & Finance Sub-Group and all issues would be dealt with by them.

12. To receive an update on the Grass-cutting Contract

It was noted there is a padlock missing off the small play-area at College Heights. JH to contact the contractor.

Keys will be required for the meeting at Jubilee Playing Field on 23rd July 2018.

In the corner of the park the hedge requires trimming back.

A parishioner had been concerned that the Parish Council's contractor was cutting the grass outside the school. This will be investigated.

Clerk, Mr Woodcock, is organising a meeting with the contractor on his return from holiday.

13. Accounts

13.1 The Finance Meeting due for 27th June 2018 had been cancelled as it was not quorate.

13.2 The following payments for June 2018 were presented and agreed in accordance with the Budget:

Salary Payments		£100.00
CGM Grounds Maintenance	Grass Cutting	£586.12
Easton Village Hall	Village Hall Hire	£45.00
Easton College	Venue Hire	£40.00
Mrs A. Barnes	Internal Audit Fee	£120.00
NPFA	Annual Subscription	£50.00

The payments were proposed by M. Caton, seconded by J. Hudson and agreed unanimously.

14. Adjournment for Public Participation *The meeting was suspended to allow members of the public to speak.*

A member of the public complained about the illegal dumping of refuse in the village which was getting worse due to the new charges at local Rubbish Tips. Cllr Dewsbury will report back to Norfolk County Council on these concerns.

A member of the public queried why trees had been removed from the roadside in Costessey. It was felt this was due to road widening.

A member of the public reported that kerbside weed treatment was being done by a contractor, but the drains were still blocked. They were advised to contact the Chairman with addresses and he would forward the details on to Norfolk County Council.

Suspension lifted.

15. Correspondence received, and action required

It was noted that NPFA Grant Application form needed completing by 5th July 2018.

16. Agenda items for the next Parish meeting

16.1 Zip-Wire Funding

16.2 Jubilee Playing Field Fencing **MCo**

16.3 Maintenance of Jubilee Playing Field signs

17. Urgent matters to be brought to the attention of the Council.

There were no urgent matters to be brought to the attention of the Council.

18. Dates to note 2018

CLT East Meeting 11th July

Finance Meeting 25th July

Parish Council Meeting 6th August Easton Village Hall 7.30pm

The meeting closed at 8.45pm

CHAIRMAN

Date:

DRAFT