

Minutes of the Meeting of Easton Parish Council held on Monday 4th June 2018 at 7.30pm in Easton Village Hall

1. Chairs welcome to the meeting

Present: Peter Milliken (Chairman) PM
Mark Caton MCa
Mark Cordy MCo
Jan Hudson JH
Claire Chisolm CC
Francis Woodcock, Parish Clerk FW

Also present – 11 members of the public were in attendance

2. Apologies Mike Jobling, Jonathon Bailey

3. Presentation by ESCO/Feilden+Mawson – developer and architects re Dereham Road housing development.

A presentation was made by Emily Barnston from Feilden+Mawson, supported by Andrew Wooltorton from ESCO to describe the housing development plan and its key features of 64 properties surrounding a central core space. The brief followed was to provide a mix of different types of property including affordable housing, and to raise standards of design in line with Easton Neighbourhood Plan objectives of buildings for life, with clear dementia planning requirements and organized space. The plans would also seek to achieve potential connections to the forthcoming wider housing development for the Village.

Questions and Issues raised from councilors on the project were why the lack of affordable bungalows and why single bedroom disabled friendly properties were included, given the real need for these being two bed houses? Concerns were raised over noise levels for properties backing onto the A47, and the lack of visitor parking spaces.

It was noted that the presentation would be assisted by a wider consultation to take place on the subject at St Peter's Church the following Wednesday 13th June. At this further event open to all members of the public, the ESCO Technical Team and a highways consultant would be available to discuss the project in greater detail.

The Council thanked ESCO and Feilden+Mawson for making the presentation.

4. Update on CLT East consultation.

The Council contacted CLT East and are awaiting confirmation of funding approval before arranging a further meeting.

5. Adjournment for Public Participation *The meeting was suspended to allow members of the public to speak.*

Members of the public raised questions about the style and colour of roofing materials, and the use of different road types both kerbed and disappearing kerb. A question was asked about the size of parking spaces and garage sizes. There was a discussion on the benefits, or otherwise, of shared equity schemes for affordable housing.

Confirmation was given that the full presentation would be made available on the Parish website, together with a feedback form.

6. Declarations of interest for items on the agenda and requests for dispensations – none.

7. The minutes of the meeting held on 14th May. These were agreed as a correct record and signed by the Chairman: proposed MCa, seconded JH.

8. Reports from the County and District councilor were not presented.

9. Terms of reference for the Planning Sub Group. These were adopted. Proposed MCo, seconded MCo, unanimously agreed.

10. Planning Applications

- i). South Norfolk DC – Tree preservation order 2018 No.SN0501. The Council had no views about this application.
- ii). South Norfolk DC – Replace existing hedge with brick wall ref 2018/1014. *The meeting was suspended to allow a member of the public to speak.*

Suspension lifted. 4 Councilors objected to this application. 1 councilor had no views about this application. It was noted that the Parish Council could look favourably on a new application where a fence was erected behind a new hedge to replace the existing hedge. A response to SNDC would be made. FW

11. The Council discussed and adopted General Privacy Policy in compliance with 2016 GDPR regulations. JH proposed, seconded MCo, agreed unanimously.

12. The discussion on requirements for the GDPR Sub group were deferred to the meeting of 2nd July 2018.

13. Request for a donation : Contribution to St Peter's Church and Primary School.

A request for £100 from the Council for a contribution towards a shed on school grounds to store equipment for dramatic presentations at the school was approved. To be paid by cheque. Proposed MCo, seconded JH, unanimously agreed. FW

14. Review of playground inspection reports to determine a course of action.

Inspection reports identified the greatest level of risk to children's safety from worn equipment was 'moderate' in the case of the two sets of swings and the climbing frame at the Jubilee Park playing field. It was determined that remedial repairs would offer a short term solution only.

15. Update on Jubilee Playing Fields proposed refurbishment.

It was determined that moderately worn items of play equipment could be replaced new for old at a cost of £14,000. Monies in reserves available from previously ear-marked projects which were not restricted funds were available to enable this first stage of the refurbishment to take place. Children at the St Peter's School would be asked for their views before choosing the equipment. Proposed PM, seconded CC, unanimously agreed. PM

Further funding to replace the remaining equipment to bring the standards up to new would be sought through a combination of grant applications and fundraising, including a donations page on the Parish Council website FW

16. Accounts

16. i) The Annual Governance Statement was presented and approved. Proposed MCo seconded MCo, unanimously agreed.

16. ii) The year end accounts were presented and approved. Proposed MCo, seconded JH, unanimously agreed.

16. iii) a. Approval was sought for purchase of bus shelter bins including fixtures and fitting at a price of £210+VAT.

b. Approval was sought for vandalised replacement toughened glass with seat at a price of £530 + VAT.

Proposed PM, seconded CC, unanimously agreed.

c. Approval was sought for shared purchase of a joint metal notice board with the Village Hall Committee at cost of £357 + VAT to the Parish Council.

Proposed, MCo, seconded JH, agreed with 1 dissenter.

16. iv) Payments for May 2018 were presented and agreed.

17. Adjournment for Public Participation *The meeting was suspended to allow members of the public to speak.*

2 members of the public complained about the state of the grass cutting the Parish Council is responsible for. A discussion was held and the Council agreed it would contact the contractor to review the service being provided.
Suspension lifted.

FW

18. Updates

i) In respect of parishioners using Quad bikes on council land without permission, it was determined that at the date of the meeting the bikes were not in action, possibly due to breakdown.

ii) Bus shelter, see above.

19. Correspondence received and action required.

It was noted that Norfolk County Council had issued a temporary restriction of traffic movement for the 27th and 28th June due to the Royal Norfolk Show.

20. Agenda items for the next Parish meeting

Requirements for the GDPR sub group

Updates : Jubilee Playground refurbishment; Grass Cuttings Contract; 2018/0471 Broadland DC - Vehicular access to the site and proposed improvements to Church Lane

21. There were no urgent matters to be brought to the attention of the Council.

22. Dates to note

Dereham Road development plans, St Peter's Church, 13th June, 2 – 8pm

Parish Meeting 2nd July, Village Hall 7.30pm

The meeting closed at 9.35pm

CHAIRMAIN