

**Minutes of the Meeting of Easton Parish Council held on
Monday 5th February 2018 at 7.30pm in Easton Village Hall.**

Present: Peter Milliken (Chairman)
Jonathan Bailey
Mark Caton
Mark Cordy
Jan Hudson
Mike Jobling
Catherine Moore, Locum Clerk

Also present: 4 members of the public were also in attendance.

1. Apologies

Apologies for absence were received from Claire Chisholm.

2. Declarations of interest for items on the agenda and applications for dispensations

Jan Hudson declared an interest in cheque payments as she had a repayment for stamps listed.

3. Duelling of A47 – Highways England

The Chairman noted that representatives of Highways England (HE) had been due to attend the meeting but had cancelled. He gave an update on the proposed scheme, noting that that contractors had changed to Mott Macdonald, and that access from Lower Easton was now proposed. A document called the 'Easton Residential Growth Plan' had been mentioned by HE but no-one knew what this document was. The Chairman had sent a list of queries and was waiting for a response. Various options were outlined, which would require different budgets. It was suggested that the new proposals were against the Easton Neighbourhood Plan Policy 1 (protection of heritage assets) and Policy 4 (safeguarding the church building). It was **agreed** that the Council would prefer a route north of the church, and that there were concerns regarding proximity to Lower Easton. An escape area for turning HGV's would be required. The Chairman agreed to speak with HE regarding this feedback, and to reschedule attendance at a future meeting.

4. Adjournment for Public Participation

The meeting was suspended to allow members of the public to speak.

A member of the public noted that the flooding at Hall Road had been alleviated following clearance of the drains and the build-up of silt. Another instance of flooding was discussed, noting that Easton College had been clearing it as a goodwill gesture however the water needed draining into a field. People had been trespassing on private property to get around flooding. It was noted that Easton College had refused permission for Highways to drain into their field, however this could improve once drainage infrastructure was installed in new developments.

A member of the public suggested that the Taverham Road alternative route would become worse while the western link of the NDR was still outstanding. Measures such as signs and chicanes were suggested as a deterrent. It was **agreed** that the Police would be asked to put a speed trap into Lower Easton at some point.

A member of the public reported concerns about visibility leaving her driveway onto Hall Road, as hedges were overgrown. She asked whether a speed restriction could be put in or whether any concealed entrance signs could be installed. It was

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suggested that the resident should identify who owned the hedge and ask them to cut it back, and that she could install a visibility mirror opposite.

The meeting was reconvened.

5. Minutes of the meeting held 8th January 2018

The minutes of the meeting held on 8th January 2018 were considered, with the date on Page 1 being changed to 2018. With this amendment the minutes were **agreed** as a correct record and signed by the Chairman, proposed by Mark Caton, seconded by Jan Hudson, all in favour.

6. Reports

i) District and County Councillor Margaret Dewsbury

Not present.

7. Planning Application 2018/0134 77 Marlingford Way

Copies of the plans had been made available for viewing. The plans requested a single storey extension at two points on the dwelling, which were not out of keeping with the existing or the area. It was **agreed** to make no objections.

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8. Planning Committee

Jonathan Bailey reported that he had sent an email out to the Committee asking for expressions of interest. Linda Ford had expressed an interest.

9. Matters arising from the minutes

None.

10. Updates on ongoing issues

i) Sale of Council Land on Dereham Road

Peter Milliken reported that Fielden & Mawson had been appointed to put together the planning application, with a view to this being in place by October. A visit to a similar site in Rackheath could be arranged. Peter had spoken to Norfolk ALC and the Head of Planning at Broadland District Council regarding investment of the proceeds. The Council could spend it on almost anything as they had the General Power of Competence. It was noted that Blakeney Parish Council had a similar scheme offering housing for locals at lower market rent on a not for profit basis.

ii) Food Hub

A website had been created however this was fairly aspirational. The situation would be monitored.

11. Progress reports

i) Parish Allotments

Mike Jobling reported that he had started updating and renewing allotments this week. One expression of interest had been received, and quite a few plots were available. These would be advertised in The Grapevine and on the notice boards. Contracts for renewal had gone out.

ii) College Heights

Peter Milliken reported that the Highways Rangers now did private paid work. A schedule of works had been drawn together, and this was the ideal time to do the work. A quote of £703.38 had been received from the Rangers. It was **agreed** to go ahead with this work, proposed by Peter Milliken, seconded by Mike Jobling, all in

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favour. Payment had to be made in advance and was available in the budget.

- iii) Planning Application 2014/2611
Nothing new to report.

12. **Update on Grounds Maintenance and Grass Cutting**

Quotes had been required, with one sealed tender and one email tender received. The closing date was 15th February 2018.

It was noted that the Jubilee Playing Field was due, and a quote would be requested. This could be done if the Rangers finished early at College Heights. The church were very happy with their grass cutting. It was **agreed** that a letter of thanks would be sent to the contractor.

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13. **Finance**

- i) Payments for February 2018

Mark Caton noted that all payments had been agreed at the Finance Meeting.

- ii) Minutes of the Finance Meeting

Mark Caton reported that Mike Jobling had been tasked with the management of the allotments, and that amended agreements had gone out, with payments being received. Chris Nix had been approached regarding litter picking and would be chased up. Funding for St Peters graveyard would be discussed at a later date. The minutes were considered, with an amendment on Page 1 to change 'December' to 'January'. With this amendment the minutes were **agreed**, proposed by Peter Milliken, seconded by Jan Hudson, all in favour.

14. **Updates**

- i) Training

It was noted that the Council should urgently undertake General Data Protection Regulation training to ensure they were prepared for the new duties placed on them from 25th May 2018.

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- ii) Parish Partnership Scheme

No update.

- iii) The Grapevine

It was **agreed** that this would be written by Peter Milliken.

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15. **Highways England Multi-Council Meeting**

No update.

16. **Western Link Consultation**

A meeting was scheduled for 25th February 2018 at 5.30pm. A public consultation for the Greater Norwich Local Plan was being held on 16th February 2pm – 8pm.

17. **Public Participation**

The meeting was suspended to allow members of the public to speak.

A member of the public reported that contractor vehicles were parking on the pavement on Dereham Road. Mike Jobling agreed to speak with them to explain that it was causing an obstruction.

The meeting was reconvened.

18. Correspondence

Flooding had become an issue on Church Lane, and skidding signs had been put out. A trench was needed either side. Jetting and cleansing had been ordered, and the drains needed clearing.

19. Outstanding Issues

i) Norfolk Playing Field Association

Jan Hudson agreed to look further into this.

JH

20. Items for next month's agenda

General Data Protection Regulation

21. Any Other Business

None.

22. Dates to Note

- 16th February 2018 Local Plan Consultation 2pm – 8pm Easton Village Hall.
- 22nd February 2018 Western Link combined parish council meeting, 5.30pm Easton Village Hall.
- 5th March 2018 Parish Council meeting 7.30pm Easton Village Hall.

23. Exclusion of the Press and Public

It was **resolved** to exclude the press and public for the duration of item 24 on the agenda, as matters related to staffing, proposed by Peter Milliken, seconded by Jan Hudson, all in favour.

24. Staffing

Various staffing matters were discussed and resolved. The Chairman thanked Mark Caton and Jan Hudson for the work they had undertaken in dealing with these staffing matters.

The meeting closed at 9.15pm.

CHAIRMAN