

EASTON PARISH COUNCIL

Minutes of a meeting of the Parish Council held at Easton Village Hall, Marlingford Road,
Easton on Monday 4th December 2017 at 7.30pm

In Attendance: Mr Peter Milliken (Chairman) PM Mr Alan Arber (clerk)
Mrs Clare Chisholm CC
Mr Mark Caton MC
Mr Mark Cordy MCo
Mrs Jan Hudson JH

No member of the public attended

1. Chairs welcome and Health and safety Information

Chair Peter Milliken opened the meeting and ran through the relevant Health and safety information for the meeting.

2. Apologies

Apologies were received from Mike Jobling, Jonathon Bailey and District and County Councillor Margaret Dewsbury
Prop MC Sec JH all agreed

3. Declarations of Interest and any requests for Dispensation.

Mark Caton for item 10 The Food Hub.
All agreed

4. Public Participation

Standing orders were suspended

None

Standing orders reinstated

5. Receive and approve minutes of meetings 6th November 2017 and the confidential meeting of the 30th November 2017

The parish minutes and confidential minutes were then duly approved by all councillors and everyone was in agreement with their contents and they were duly signed as a true record of the meetings

Proposed JH, Seconded MCo All Agreed

6. To receive a report District and County Councillor Margaret Dewsbury

No report from the District and County Councillor

7. To discuss Planning application 2017/2496

This planning application was discussed and an Easton Neighbourhood Plan document was filled out by the clerk. Councillor Jonathon Bailey forwarded his thoughts to the clerk for recommendation of approval. It was agreed to approve the planning application.

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8. To discuss Forming a Planning Advisory Group for all planning issues

No information from Jonathon Bailey received on this item yet and the makeup of the group.

9. Matters arising from the minutes not on the Agenda elsewhere, for information only.

None

10. Updates on ongoing issues:

- **Food Hub**

Chairman Peter Milliken spoke on this issue and the relevant papers are attached to these minutes as Appendix A

11. Progress Reports and any further action required

- **Parish Allotments**

Water to be turned off for the winter to save freezing damaged to pipes

- **College Heights**

The woodland walk is our priority as directed by Helen Sibley at SNDC and St Peters Path is not our responsibility to keep clear as directed by Helen Sibley also it is part owned by NCC and a power company. It was noted that we could ask the rangers to quote for his work or if they could undertake this work without payment. Clerk to look at this.

- **Planning Application 2014/2611**

The process was ongoing and the papers were now with the legal teams but as this was not a normal building construction it was noted it could take a while to come through.

12. Update on grounds maintenance and grass cutting

No work undertaken by contractor this month

13. Finance

- **To Approve Payments for Jan 2017**

Alan Arber Clerk	£480.96	
Mr Ditton	£40.00	
Mrs Cordy	£100	
HMRC	£393.20	Tax and NI
SNDC	£840	Dog bin annual charges
Easton Village hall	£36	Village Hall hire
Easton Village Hall	£30	Donation for Xmas Bingo

All Payments agreed

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It was also agreed also of the payments would be put on the website each month
The clerk was asked to check the costs for the Annual Dog Bins next year in time to finalise the budget

- **To receive and accept the minutes of the finance committee meeting 29th November 2017**

MC took the meeting through the minutes and the proposals for full council to be agreed.

All proposals agreed and the minutes were agreed as a true record of the meeting.

Proposed MC, Seconded JH all agreed.

14. To receive updates on the following items

- Training for clerk and councillor's
The clerk had started his Cilca course and a suitable date needed finding for JH to attend training.
- The awards for all scheme
The clerk was looking into this at present.
- Parish partnership scheme
Three quotes had been received and the only issue is the siting of the bus shelter and the chairman proposed that a proposal for a bus shelter was submitted under the parish partnership scheme. All agreed
Proposed PM, Seconded MCo

- The Grapevine
The clerk to do this and submit to the chair for checking.

- Defibrillator Training
Deferred

15. To discuss Highways England multi council meeting

The next round of consultation is on the early January 2018.

16. To discuss the western link Consultation

Chair PM commented that he will be attending the next meeting in Easton and he hoped they will provide the document they have been promising. It also looks like the red route is the preferred option.

17. Public participation

Standing orders were suspended

None

Standing orders reinstated

18. Correspondence received and response or action required

The clerk reported three items of correspondence detailed below
The clerk had received an email from Mr Weston on the subject of Dogs on Jubilee playing field. The council discussed this and were informed by the clerk they had no enforcement power to deal with this.

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A letter had been received from Orsted Power regarding the underground pipeline and that there was a consultation on Wednesday evening at family Golf Bawburgh if anyone wished to attend.

The clerk also reported that Easton College had made a deposit under section 36(1) of the Highways Act 1980 and section 15A(1) of the Commons Act 2008. Regarding the rights of way on the college land and any future rights of way.

19. Outstanding Issues

None

20. Agenda Items for next meeting

Approval of the Budget

21. AOB

Nothing reported

22. Dates to Notes

- Next Parish Council Meeting 8th January 2018
- Finance and Staffing committee meeting Thursday 4th January 2018

Meeting Closed 8.30 pm