

EASTON PARISH COUNCIL

Minutes of a meeting of the Parish Council held at Easton Village Hall, Marlingford Road, Easton on Monday 9th May 2016 at 7.30pm

In Attendance: Mrs Linda Ford (Chairman) LF Mr Alan Arber (clerk)
Mr Peter Milliken (Vice Chairman) PM
Mr Jonathan Bailey JB
Mr Mark Caton MC
Mr Mike Jobling MJ
Mrs Clare Chisholm CC
Mrs Jan Hudson JH

10 members of the public attended

1. Apologies

None were accepted

2. Appointment of Parish Chairman

Chairman Linda Ford stepped down as Chairman and thanked everyone for their help in her year in office. LF then asked for any nominations to take on the role. Peter Milliken was proposed John Bailey, Seconded Mike Jobling. Vote was then taken and it was 6 or and 1 against. Peter Milliken duly elected as Parish Chairman. The clerk then presented outgoing Chairman Linda Ford with a bunch of Flowers from the Parish Council

6. Co-option of casual vacancy

Jan Hudson was co-opted onto the Parish Council. **Proposed Mike Jobling, Seconded Mark Caton**

3. Appointment of Parish Vice Chairman

Jan Hudson was invited by Chair Peter Milliken to stand as Vice Chairman as no other candidate was willing to take up the post. **Proposed Mark Caton, Seconded Mike Jobling.** A vote was then taken with 6 votes for and 1 abstention

4. Signing of Acceptance of Office

This was duly signed by Peter Milliken, witnessed by Alan Arber (the clerk) and Councillor Jonathan Bailey

5. Declarations of Interest and any requests for Dispensation

None were declared

Public Participation

Standing orders were suspended

A parishioner brought up the wording of the Agenda and felt that parishioners being summonsed to attend were not good practice. It was agreed in future that the wording would be to invite Parishioners. It was then asked about the public photograph that was taken and later published in the EDP if it was about the food hub. Chair PM replied that it

EASTON PARISH COUNCIL

was about the development of Easton in totality and he felt it was a balanced view. Councillor JB remarked that this had nothing to do with Easton Parish Council and asked for this to be made clear. LF then explained why the Parish Council could not be involved and that it was for the whole village to make their views known. It was made clear that at present The Parish Council have yet to discuss the matter and reach a decision. A special meeting will be held when it is hoped a decision will be reached by the Parish Council. It was then brought to the Parish Councils attention that people are still using the village hall carpark when collecting children from school. It was agreed that the clerk would write to the Head Teacher of the school to ensure this does not happen anymore.

Standing orders reinstated

8. Reports from:-

- **Police Community Support Officer**

Nothing Received

- **District and County Councillor Margaret Dewsbury**

Councillor Dewsbury reported that the bin collections would be moving to a 4 day week as from June. The councillor also reported that the conservatives have taken over at NCC so we will wait to see what happens next. Councillor Dewsbury then reported that she had spoken to the lady in Hall Lane reference the flooding and was in conversation with Paul Sellick regarding the problem. Finally a walk will take place in the near future regarding the proposed dualling of the A47 and to look at ways to join it with the new NDR currently being built.

9 To approve the minutes of the meeting held 11th April 2016

Minutes approved with one amendment. On page 3 item 15. The wording changed from "New road layout" to "New Development" The change was duly made and the minutes were signed as a true record of the meeting. **Proposed Mike Jobling, Seconded Linda Ford**

10 Matters arising from the minutes not on the Agenda elsewhere, for information only.

No matters arising.

- Planning Application 2016/0756 was discussed at length t it was agreed to refuse the application until we have better clarification of the boundary.

- Planning Decision 2016/0327

This was approved by SNDC with conditions attached.

- Judicial Review.

The clerk had emailed NALC as requested and had just received a reply from NALC. The reply came too late for the meeting and was very detailed so he would email all the councillors with the information from NALC

11 Updates on ongoing issues:

- **Neighbourhood Plan**

Councillor JB gave a short resume of how he neighbourhood plan was developing and how the Parish Council were looking at obtaining a further £5000 grant from SNDC (it comes with conditions) towards the neighbourhood plan, Plus a further £1000 grant from locality. The steering group has met on 4/5 occasions and policy statements are have been completed in a more manageable way. The scoping report has been deferred but it was hoped to send it to SNDC within the next few months.

EASTON PARISH COUNCIL

- **Food Hub**

There will be a meeting at Marlingford Village Hall on the 10th May and the Parish Council were looking to attend to listen and hear what was being discussed and see what is being done in their Parish. LF, MJ and JH are hoping to attend. It was felt that we needed to keep a dialogue with Mr Alston and on this note The Parish Council have been invited to attend a meeting with Mr Alston at Honingham Thorpe to understand what he has to say and when this meeting has been held they will report to the parishioners at a single agenda meeting in the near future

12. **Defibrillator update on funding**

Chairman Peter Milliken gave a detailed report on the defibrillator and produced an extensive report for everyone to see. He asked if we could use the £530 CIL money we received towards the defibrillator which was agreed. **Proposed Mike Jobling, Seconded Jan Hudson.** After hearing PM extensive report it was agreed that what he proposed fitted the bill for the Parish to purchase the defibrillator from The Community Heart Trust at a cost of £1995.00 and this included several extra items with regards to training etc. and the Cabinet. The purchase was **Proposed by Mark Caton and seconded by Linda Ford** and it was agreed to purchase the item ASAP.

13. **Progress Reports and any further action required**

- **Parish Allotments**

LF gave a short report to the meeting thanking Lisa Hart for her help in getting the spreadsheet up to date. LF reported that the last 8 people to have allotments have had their letters to their annual subscriptions. LF will meet with Herriot to check everything is correct and report to the clerk who can update the spreadsheet he has.

- **College Heights**

The clerk reported to the meeting that he had visited College Heights with Councillor MJ and was happy with the standard of work carried out although he was unhappy that the contractor worked over the 2 quotes not just one of them. The clerk recommended that in future himself and one Councillor will check any work carried out by any contractors before payment is made. **Proposed MJ, Seconded JB. All councillors agreed this should happen**

14. **Update on grounds maintenance and grass cutting**

Councillor MJ had spoken to three companies regarding them quoting for the grounds maintenance contract at College Heights. 1 company refused to quote, 1 company failed to reply and Gary Lake had submitted his quote for the work. It was for £200 a visit and there would be 4 visits a year, May, July, Sept and Nov. The Parish council debated this and agreed that they needed two further quotes for this work before the contract can be placed. MJ to obtain the further two quotes to allow a decision to be taken at the next meeting. **All Agreed**

15. **Finance**

- **Budget Update**

EASTON PARISH COUNCIL

No budget information available as all finance paperwork currently with Catherine Moore to prepare for audit but the clerk informed the council that the Audit paperwork was with the Internal Auditor and he was not expecting a very good outcome and that once it came back from the Internal Auditor some quite difficult decisions needed to be made.

- **To Approve Payments for May 2016**

Burkett's Solicitors	£5.00	
Catherine Moore (Locum Clerk)		£27.00
Alan Arber Clerk	£608.42	
Mr Ditton	£40	
Mr Harrowzden	£40	
Mrs Cordy	£101.49	
Gary Lake (Grass Cutting)	£550	
Easton, Marlingford and Colton Community Car Scheme		£282.84

- **To discuss extra signatures on parish Bank Account**

It was agreed that we needed more signatories on the Parish Bank account and Chair Linda Ford would arrange to get the necessary forms to do this ASAP. At the next meeting the clerk will bring the forms

- **Precept Investigation**

Councillor LF addressed the meeting with a report of her meeting with SNDC and the problems she had had in only having 3 days to get the precept done. The original decision was for a 10% rise but an error made on the form (agreed by SNDC) meant the precept was actually 16.9%. LF was assisted by an experienced retired clerk and submitted the forms on time. LF commented on what she believe was said at the meeting by John Fuller to the Council and that due to the errors made SNDC had changed the way they the precept was administered in the future. Councillor JB asked if we could ring fence the extra 6.9% but was advised by the clerk that this was not best practice. The clerk remarked when he returned from holiday he will check the precept figures against the budget figures and report to the council. A letter will go on the grapevine explaining what has happened.

16. **Communications Policy**

This item would be deferred o the next meeting as the policy needed more work on it

17. **Councillor and Clerks Training**

The clerk reported he had not yet received the training schedule and would report at the next meeting

18. **MUGA**

Councillor CC informed the meeting that she had been unable to obtain more than one quote for the work to be done and would have the other two by the next meeting.

19. **Public participation**

Standing Orders suspended

EASTON PARISH COUNCIL

A parishioner brought up the issue of the dog bins overflowing very quickly and it was a health hazard. It was agreed the clerk would write to SNDC regarding the problem. It was also asked about the precept and the meeting was informed the errors occurred as we had no experienced Parish Clerk or RFO. Finally a parishioner asked what CIL money is and the clerk gave a short explanation.

20. Correspondence received and response or action required

The clerk reported that the bin collections would change to a 4 day collection schedule and that the Easton bins would be collected on a Tuesday.

David Cook then addressed the meeting with a report on new notice boards and showed the council a breakdown of costs from three companies. It was agreed the clerk would contact the Parish partnership to see if we could get help in providing this valuable resource for the village. The item would be carried over to the next meeting

21. Agenda Items for next Parish Meeting

MUGA
Communications Policy
Training
Notice Boards
Neighbourhood Plan
College Heights
Food Hub
Quotes from Mike Jobling
Allotments
Defib Training

19. Dates to Note

- Next Parish Council Meeting 13th June 2016

There being no further business the meeting closed at 9.10pm.