

EASTON PARISH COUNCIL

Minutes of a meeting of the Parish Council held at Easton Village Hall, Marlingford Road,
Easton on Monday 3rd July 2017 at 7.30pm

In Attendance: Mr Peter Milliken (Chairman) PM
Mr Jonathan Bailey JB
Mr Mike Jobling MJ
Mr Mark Caton MC
Mr Alan Arber (clerk)

No members of the public attended

1. Chairs welcome and Health and safety Information

Chair Peter Milliken opened the meeting and ran through the relevant Health and safety information for the meeting.

2. Apologies

Apologies were received from Jan Hudson, Clair Chisholm and Mark Cordy these were voted on to be accepted.

3. Declarations of Interest and any requests for Dispensation.

None

4. Public Participation

Standing orders were suspended

No public participation

Standing orders reinstated

5. Receive and approve minutes of meetings 5th June 2017

The minutes were then duly approved by all councillors and everyone was in agreement with their contents and they were duly signed as a true record of the meetings

Proposed MJ, Seconded PM All Agreed

6. To receive a report District and County Councillor Margaret Dewsbury

County and District Councillor Margaret Dewsbury reported to the meeting that she had attended a meeting on the A47 alliance regarding the dualling of the A47 and the options to be considered will be known in August. Margaret then reported regarding the North Western Link and where the NDR would join with the A47 and that again the committee were considering options for this. A consultation was due soon that the PC would be invited too. The councillor also reported on the £125 million county council savings due to be made by government cuts, that the County Council were looking at doing things differently and hopefully in a better and more cost effective manner and that they were committed to protecting children's and adult social services. Finally Margaret reported that the recent South Norfolk on Show day was a great success and also that the Community Connector's scheme had again secured their funding.

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7. Matters arising from the minutes not on the Agenda elsewhere, for information only.

Nothing was received.

8. Updates on ongoing issues:

• Neighbourhood Plan

Chair PM informed the meeting that the examiner had commented on the positive nature of the report and that he had re-worded some policies to strengthen our plan. Due to SNDC being a little slow the plan would not be going to village referendum till September but it will be going to cabinet around the 17th July. It was agreed that every household in Easton would receive a copy of the plan which would be delivered in early December. The clerk was tasked to get prices for the document ASAP.

• Food Hub

Chair PM informed the meeting that many letters had been sent to the Secretary of State and the PC were awaiting a decision from his office. He also made comment that he had requested the TS2 report from Broadland district council but as yet this had not been received.

9. Progress Reports and any further action required

• Parish Allotments

The clerk reported that he had sold a further three allotments meaning 5 were un-let and this was due to the current state they were in and he was finding it very difficult to let these for this reason.

• College Heights

Mike Jobling informed the meeting that he had checked the contractors work and was happy with the standard of the work that had been done. The Chair PM then commented on 2 complaints the PC had received and that these were being looked at but he was unsure they were PC issues. Finally MJ asked the clerk to order the part required to fix the damaged gate.

• Planning Application 2014/2611

The process was ongoing and it was reported that they had reached the Heads of Terms agreement. It was also reported that the PC stood to receive a figure of around £320,000 but a yet this was not fully confirmed.

• Planning Applications

No planning applications received

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10. Update on grounds maintenance and grass cutting

MJ reported that the village was cut last month and the Dereham road was also cut before the show. It will be cut again around the 10th July and around every 3 weeks thereafter depending on the weather.

11. Finance

• To Approve Payments for Jan 2017

Alan Arber Clerk	£455.92	
Mr Ditton	£40.00	
Mr Harrowzden	£48.60	
Mrs Cordy	£100	
Gary Lake	£840	Village Maintenance and College heights
Community Action Norfolk	£50	Parish membership

All Payments agreed

• To receive and accept the minutes of the finance committee meeting 30th June 2017

These were agreed as a true record of the meeting.
Proposed PM, Seconded MC all agreed

12. To receive updates on the following items

• Training for councillors and clerk

The Chair PM took the meeting through the clerks request to undertake his CILCA training. It was felt that by doing this the council would benefit from the clerk undertaking this and it was agreed to meet half the funding for this with the clerks other council Tharston and Hapton Parish Council

Proposed PM Seconded MJ all agreed

Vice Chair JH needed to undergo her vice chairs training and along with JB they would both need to attend new councillor training. The clerk was tasked with sending the latest training information to both councillors ASAP.

• The awards for all scheme

Deferred for the moment but is hoped to start the planning in august

• Parish Partnership Scheme

The clerk reported that he had sent the invoice to Highways for payment of grant allowance to the PC before the SAM2 machine is delivered. The clerk also then took the meeting through the 2017/2018 Parish Partnership scheme just received and it was agreed that all councillors would look at this and discuss schemes for consideration at the September PC Meeting.

• The Grapevine

The clerk offered to send a report for the grapevine to the chair PM ASAP to assist in getting the information to our parishioners and take some of the pressure off the chair on this.

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• Defibrillator Training

The clerk was to send a letter ASAP to the contractor to undertake the work for the siting of the defibrillator in Lower Easton and also to speak with Skip at The Rembrandt regarding them holding the second defibrillator on his establishment till the site for this is known. Councillor MC would contact UK power networks on the siting of the defibrillator on the substation at College Heights.

13. To receive an update from Highways England

The clerk had contacted Nick Atkinson for his report as promised but had still not been received which dismayed the council and he was asked again to request the report.

14. To Discuss Western Link Consultation

The Chair reported to the council that a report had been sent to him and that he was dismayed at the lack of progress on this item

15. Public Participation

Standing orders were suspended

A parishioner commented on the grass cutting in the village saying that it is the best it had looked for a long while. Clerk to feed this to the contractor.

Standing orders reinstated

16. Correspondence received and response or action required

The clerk and chair reported on items received.

- The clerk had received an email from Karen Dunlop at Easton College regarding a scheme she was going to run and it was felt that the PC and village could make use of the scheme and the clerk was tasked with getting this in the grapevine and co-ordinating the requests on the scheme.
- The clerk and the chair then reported on the many complaints the PC had received by letter, Email and by people personally on the problems with the traffic control of the show and the fact the traffic hotline did not work. The clerk also read out a letter from a parishioner on this subject. It was agreed the clerk would write to the Showground detailing the complaints and also write to the Police and the SNDC licensing committee on this subject.
- The chair then made comment on the upcoming music events of Sundown and Reload and the lack of communication regarding this event. The clerk was again tasked to contact the SNDC licensing committee on this issue and again contact the organisers on the issues of no Police attendance unless an incident occurred that could not be dealt with by the organiser's security teams.

17. Outstanding Issues

Letter to contractor to be sent reference the defibrillator installation

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18. AOB

It was unsure whether a meeting would be held in August which is normal for Parish Councils to not hold one. If it was felt one was needed it would be with a reduced agenda.

19. Agenda Items for next meeting

Normal items on the agenda

20. Dates to Note

- NHP Plan meeting TBC
- Next Parish Council Meeting 4th September 2017
- Finance and Staffing committee meeting 30th August 2017

Meeting Closed 8.50pm

DRAFT